

EXHIBIT A

SCOPE OF WORK

1. By entering into this agreement, the State Controller's Office, PMAB/CalATERS Unit agrees to provide an automated system to process travel advances and expense reimbursements for travel and business related expenses. By entering into this agreement, the Energy Resources Conservation and Development Commission agrees to use CalATERS for processing travel advances and/or expense reimbursements.
2. The State Controller will audit and process all submitted travel advance and expense reimbursement payments, pursuant to Government Code Section 19822.3 (AB 1806, Chapter 69, Statutes of 2006). The Commission may exclude certain types of travel claims at its sole discretion.
3. For services satisfactorily rendered and upon receipt of the invoices, the Energy Resources Conservation and Development Commission (ERCDC) agrees to compensate the State Controller's Office (SCO) \$6.00 per transaction for travel advance and expense reimbursement claims processed through CalATERS. The amount included in this amendment is based on the anticipated number of travel advance and expense reimbursement claims for fiscal year 2011/12, 2012/13 and 2013/14, estimated to be no more than 1,650 claims per year.